

## CROSTHWAITE AND LYTH PARISH COUNCIL

Councillors are hereby summoned, and members of the public are invited to attend an Ordinary Meeting of Crosthwaite and Lyth Parish Council to be held on **Monday 01 July 2024 at 7.30pm in the Parish Room, Crosthwaite** for the purposes detailed in the following Agenda:

### AGENDA

#### 1. Apologies

To receive apologies with reasons for absence.

#### 2. Minutes

To authorise the Chair to sign the Minutes of the meeting held on 03 June 2024 as a true record.

#### 3. Declarations of Interest

To receive Declarations of Interest by Members in respect of items on the Agenda (*Members are reminded that it is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting*).

#### 4. Requests for Dispensation

The Clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a Member has a disclosable pecuniary interest.

#### 5. Chair's Announcements

To receive any announcements from the Chair.

#### 6. Public Participation

Members of the public will be given the opportunity to speak, ask questions or raise matters of interest regarding items on this Agenda.

#### 7. Membership of the Parish Council: Update on the promotion of the vacant seat on the Parish Council to eligible parishioners in Crosthwaite and Lyth (already advertised on the website).

#### 8. Reports

- a) To receive any relevant matters from the Westmorland and Furness Councillor.
- b) To receive any relevant information from Cumbria Police.

#### 9. Planning

- a) To note that the following planning applications have been received from LDNPA and circulated to Members of the Council since the last meeting:
  - i) **7/24/5303: Broad Oak Farm, Crosthwaite, Kendal LA8 8JL.** Conversion of existing milking shed to a garage. Circulated to Councillors 26/06/24. Deadline for comment 03/07/2024.
  - ii) **7/2024/5325: Barkbooth, Winster LA23 3NZ.** Approval of details (colour) on consent 7/2021/5693 (convert barn into 3-bed local needs dwellings). Circulated to Councillors 26/06/24 for information – no provision for consultation.
- b) To note any planning applications received and circulated to Members of the Council after publishing the Agenda – To be advised if applicable.
- c) To note responses submitted to LDNPA following consideration by the Parish Council:
  - i) **7/2024/8185: 6, Oak Fold Crosthwaite, LA8 8EZ.** Erection of garden shed. No objection submitted.
- d) To note decisions on the following planning applications since the last meeting:
  - i) **7/2024/5259: High Foulshaw Farm, Levens LA8 8ET.** New building to house milking parlour and collecting yard. Approved with Conditions (ACON) 24/06/2024.
  - ii) **7/2024/5235: 1, Foulshaw Cottage, Levens LA8 8ET** - Variation of Condition 2 of planning approval 7/2016/5145 relating to various matters. No Objection submitted 28/05/24. ACON 24/06/2024.
- e) To note any other Planning Matters:
  - i) To note additions to the Schedule of developments with queries on planning consents.

#### 10. Highways and Footpaths

- a) To consider any highways matters not raised in the report from Westmorland & Furness Council
- b) To note the closure of the Underbarrow and Brigsteer Road bridges from 12 June 2024 for an indefinite period.
- c) To receive an update on grass cutting and to consider any other footpaths / track matters.

## 11. Trees, Woods, Hedges & Grass

- a) Hedge cutting: To receive an update on requirements for hedge cutting.

## 12. Parish Land

- a) Letting of vacant Parish Land: To receive an update on the current position.
- b) Parish Property: To receive an update on the review of Parish land.
- c) Noticeboard at the Old Post Office.

**13. Neighbourhood Plan:** To receive an update on the current position.

## 14. Environmental Initiatives

- a) To note the circulation of a Biodiversity Toolkit by W&FC.
- b) CLEAN: To receive any updates on CLEAN initiatives.

**15. Local Infrastructure Issues:** To receive an update on liaison with United Utilities.

**16. Policies and Procedures:** To note a virtual training session on W&FC's Code of Conduct to take place on Wednesday 31/07/2024 between 16:30 - 17:30.

## 17. Finance:

- a) **Receipts:** To note there have been no receipts other than investment income since the last meeting
- b) To note any receipts since publishing the Agenda.
- c) **Payments:**
  - i. To note that the Npower payment for May was £27.88.
  - ii. To **Approve** the following payments:
    - a. Npower – To approve payment of the Npower Parish Room electricity for June 2024 within the normal parameters of reasonable cost and to approve the signature of a direct debit authority for payment of the July 2024 invoice onwards.
    - b. M R Curry – salary and expenses June 2024 - £432.57
    - c. M R Richardson – salary and expenses for three months to 30<sup>th</sup> June 2024 - £529.40
    - d. HMRC – PAYE on above salaries - £200.00
- d) To approve any payments due since publishing the agenda.
- e) To receive and approve the Budget Comparison 2023/24.
- f) To note the bank balance at 31 June 2024 and authorise the Chair to counter-sign the bank statement.
- g) To consider a request received from John Holmes in an email of 24/06/2024 for a grant of £500 towards the purchase of a defibrillator to be sited at the Argles Memorial Hall.

## 18. Correspondence

To note any other correspondence received and not included as part of an item on this Agenda and decide on any necessary action.

- a) Updates from CALC and other Agencies previously circulated on various regional initiatives, training opportunities etc. including Wednesday Updates, Funding opportunities etc.
- b) To consider any specific items of correspondence received including:
  - i) CALC contact detail updates
  - ii) Coronation Community Orchards Funding (circulated 26/06/2024)
  - iii) W&FC Local Plan Briefing 27/06/2024 (circulated for information 24/06/2024)
- c) To note any correspondence received since publishing the Agenda.

**19. To note any items 'For Information' – No decisions or action permitted**

**20. Councillor's issues to be Raised – No discussion to take place on these matters but will be placed on the next Agenda.**

**Date of the Next Meeting –** To confirm that the next meeting will be held on Monday 02 September 2024.

Martin Curry, Clerk to the Council

Tel: 07388-920410 Email: [crosthwaiteandlyth.pc@hotmail.co.uk](mailto:crosthwaiteandlyth.pc@hotmail.co.uk)

Website: [www.crosthwaiteandlythpc.co.uk](http://www.crosthwaiteandlythpc.co.uk)

26/06/2024