

## CROSTHWAITE AND LYTH PARISH COUNCIL

Councillors are hereby summoned, and members of the public are invited to attend an Ordinary Meeting of Crosthwaite and Lyth Parish Council to be held on **Monday 02 December 2024 at 7.30pm in the Parish Room, Crosthwaite** for the purposes detailed in the following Agenda:

### AGENDA

- 1. Apologies:** To note any apologies received and the reasons for absence.
- 2. Minutes:** To authorise the Chair to sign the Minutes of the meeting held on 04 November 2024 as a true record.
- 3. Declarations of Interest**  
To receive Declarations of Interest by Members in respect of items on the Agenda (*Members are reminded that it is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting*).
- 4. Requests for Dispensation**  
The Clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a Member has a disclosable pecuniary interest.
- 5. Chair's Announcements**  
To receive any announcements from the Chair.
- 6. Public Participation**  
Members of the public will be given the opportunity to speak, ask questions or raise matters of interest regarding items on this Agenda.
- 7. Reports**
  - a) To receive reports from Councillors attending events / meetings not otherwise on the Agenda.
  - b) To receive a report on any relevant matters from the Westmorland and Furness Councillor.
  - c) To receive any relevant information from Cumbria Police.
- 8. Planning**
  - a) To note that no planning applications have been received from LDNPA and circulated to Members of the Council since the last meeting.
  - b) To note any planning applications received and circulated to Members of the Council after publishing the Agenda – To be advised if applicable.
  - c) To note responses submitted to LDNPA following consideration by the Parish Council. No responses have been submitted since the date of the last meeting.
  - d) To note decisions on the following planning applications since the last meeting:
    - i) **7/2024/5570: Tarnside Farm, Crosthwaite, LA8 8BU** – Storage Barn: Notice of Intention (Agricultural Q6g) (no provision for consultation).
  - e) To note any other Planning Matters:
    - i) To note additions to the Schedule of developments with queries on planning consents.
    - ii) 4, Oak Fold, Crosthwaite: To receive an update on representations to LDNPA and Castles and Coasts
- 9. Highways and Footpaths**
  - a) To consider any highways matters not raised in the report from Westmorland & Furness Council including:
    - i) The parking of commercial vehicles on local lay-bys
  - b) To receive an update on grass cutting and to consider any other footpaths / track matters
- 10. Trees, Woods, Hedges & Grass**
  - a) Hedge cutting: To receive an update on requirements for hedge cutting.
  - b) Hedge at Oak Fold: To note any update on hedge trimming
- 11. Parish Land**
  - a) Letting of vacant Parish Land: To receive an update on the current position.
  - b) Parish Property: To receive an update on the review of Parish land.
  - c) Noticeboard at the Old Post Office.
  - d) To consider the installation of wi-fi in the Parish Room

**12. Neighbourhood Plan:** To receive an update on the current position.

**13. Environmental Initiatives**

- a) Community Orchard – Jubilee Field: To receive an update on grant funding.
- b) To note any other environmental initiatives.

**14. Finance:**

- a) Receipts: To note there has been the following receipt other than investment income since the last meeting: Westmorland & Furness Council – locality grant: £ 500.00
- b) To note any receipts since publishing the agenda
- c) To note the Npower payment for October 2024: £ 43.00
- d) To approve the following payments:
  - i) M R Curry – Salary and Expenses November 2024: £ 443.47
  - ii) HMRC – PAYE on above salary: £ 103.80
  - iii) CALC – Training: New Chair and Finance for Councillors: £ 72.00
- e) To approve any payments due since publishing the agenda
- f) To approve the appointment of Jean Airey as Internal Auditor for 2024/25
- g) To receive and consider the receipts and payments account for the half-year to 30 September 2024 and the bank reconciliation at that date
- h) To receive and consider the half-year budget comparison 2024/25
- i) To receive, consider, amend (where necessary) and agree the draft budget 2025/26
- j) To authorise the Clerk or RFO to request the precept 2025/26
- k) To note the bank balance at 30 November 2024 and authorise the Chair to counter-sign the bank statement.

**15. Correspondence**

To note any other correspondence received and not included as part of an item on this Agenda and decide on any necessary action.

- a) Updates from CALC and other Agencies previously circulated on various regional initiatives, training opportunities etc. including Wednesday Updates, Funding opportunities etc.
- b) To consider any specific items of correspondence received (To be advised)
- c) To note any correspondence received since publishing the Agenda.

**16. To note any items ‘For Information’ – No decisions or action permitted**

**17. Councillor’s issues to be Raised – No discussion to take place on these matters but will be placed on the next Agenda.**

**Date of the Next Meeting –** To confirm that the next meeting will be held on Monday 03 February 2025.

Martin Curry, Clerk to the Council

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27 November 2024