

CROSTHWAITE AND LYTH PARISH COUNCIL

Councillors are hereby summoned, and members of the public are invited to attend an Ordinary Meeting of Crosthwaite and Lyth Parish Council to be held on **Monday 02 June 2025 at 7.30pm in the Parish Room, Crosthwaite** for the purposes detailed in the following Agenda:

AGENDA

- 1. Apologies:** To note any apologies received and the reasons for absence.
- 2. Minutes:** To authorise the Chair to sign the Minutes of the meeting held on 12 May 2025 as a true record.
- 3. Declarations of Interest:** To receive Declarations of Interest by Members in respect of items on the Agenda (*Members are reminded that it is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting*).
- 4. Requests for Dispensation:** The Clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a Member has a disclosable pecuniary interest.
- 5. Chair's Announcements:** To receive any announcements from the Chair.
- 6. Public Participation:** Members of the public will be given the opportunity to speak, ask questions or raise matters of interest regarding items on this Agenda.
- 7. Reports**
 - a) To receive reports from Councillors attending events / meetings not otherwise on the Agenda.
 - b) To receive a report on any relevant matters from the Westmorland and Furness Councillor.
 - c) To receive any relevant information from Cumbria Police.
- 8. Planning**
 - a) To note that the following planning applications were received from LDNPA and circulated to Members of the Council since the last meeting:
 - i) 7/2025/5283: **Flodder Hall, Lyth LA8 8DG** – Erection of Slurry Tower. Forwarded to Councillors 19/05/2025; comments by 11/06/2025.
 - b) To note any planning applications received and circulated to Members of the Council after publishing the Agenda – To be advised if applicable.
 - c) To note responses submitted to LDNPA following consideration by the Parish Council:
 - i) No responses have been submitted since the last meeting
 - d) To note decisions on the following planning applications since the last meeting:
 - i) 7/2025/5096: **Mireside Farm, Crosthwaite, LA8 8BT**: Approval of Reserved Matters (Construction Method Statement). Determined 22/05/2025
 - e) To note any other Planning Matters:
 - i) Enforcement Case E/2024/0236 at Starnthwaite: Update on representations to LDNPA.
 - ii) Enforcement Case E/2024/0041, 4 Oak Fold, Crosthwaite: Update on representations to LDNPA
- 9. Highways and Footpaths**
 - a) Highways: To consider any highways matters not raised in the report from Westmorland & Furness Council.
 - b) Grass cutting and any other footpaths / track matters: To receive relevant updates.
- 10. Trees, Woods, Hedges & Grass:**
 - a) Trees and Woods
 - i) To review actions required in respect of the grant from Community Tree and Hedgerow Planting Grant Scheme.
 - ii) ENWL cut-back of overhanging trees – Update report
 - b) Hedges and Grass: To receive any updates on hedges and grass requirements
- 11. Parish Land**
 - a) Tour of Properties: To review any outcomes from the tour of Parish Land on 28 May.
 - b) Maintenance of Parish Assets: To consider maintenance requirements for parish assets.
 - c) To receive an update on the installation of wi-fi in the Parish Room.
- 12. Other Land:** To consider Parish Council support in relation to the recent purchase of the field adjacent to Crosthwaite Bowling Green by the Landowners of Crosthwaite and Lyth.

13. Neighbourhood Plan: To receive an update on the current position following the recent informal consultation.

14. Environmental Initiatives

- a) To note any current environmental initiatives.

15. Finance:

- a) To note there have been no receipts other than investment income since the last meeting
- b) To note any receipts since publishing the Agenda
- c) To note that the Npower payment for April 2025 is £37.29
- d) To approve the following payments:
 - i) M R Curry – Salary and expenses May 2025: £447.37
 - ii) M R Curry - Land Registry fees: £ 26.00
 - iii) HMRC – PAYE and NIC on above salary: £181.61
- e) To approve any payments due since publishing the agenda
- f) To receive and approve the annual internal audit report for the year ended 31 March 2025
- g) To complete the Certificate of Exemption from a limited assurance review
- h) To approve and sign the Annual Governance Statement 2024/25
- i) To approve and sign the Accounting Statements 2024/25
- j) To confirm the dates of the period for the exercise of public rights
- k) To note the bank balance at 31 May 2025 and authorise the Chair to countersign the bank statement.

16. Policies and Procedures:

- a) To receive an update on the preparation of the following policies: Sexual Harassment, Bullying and Harassment, Chair's Job Description
- b) To note Declarations of Interest required

17. Correspondence: To note any other correspondence received and not included as part of an item on this Agenda and decide on any necessary action.

- a) Updates from CALC and other Agencies previously circulated on various regional initiatives, training opportunities etc. including Wednesday Updates, Funding opportunities etc.
- b) To consider any specific items of correspondence received (To be advised)
- c) To note any correspondence received since publishing the Agenda.

18. To note any items 'For Information' – No decisions or action permitted

19. Councillor's issues to be Raised – No discussion to take place on these matters but will be placed on the next Agenda.

Date of the Next Meeting – To confirm the date of the next meeting of the Parish Council Meeting to be held on 07 July 2025.

Martin Curry, Clerk to the Council

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28 May 2025