

## CROSTHWAITE AND LYTH PARISH COUNCIL

Councillors are hereby summoned, and members of the public are invited to attend an Ordinary Meeting of Crosthwaite and Lyth Parish Council to be held on **Monday 07 April 2025 at 7.30pm in the Parish Room, Crosthwaite** for the purposes detailed in the following Agenda:

### AGENDA

- 1. Apologies:** To note any apologies received and the reasons for absence.
- 2. Minutes:** To authorise the Chair to sign the Minutes of the meeting held on 03 March 2025 as a true record.
- 3. Declarations of Interest:** To receive Declarations of Interest by Members in respect of items on the Agenda (*Members are reminded that it is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting*).
- 4. Requests for Dispensation:** The Clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a Member has a disclosable pecuniary interest.
- 5. Chair's Announcements:** To receive any announcements from the Chair.
- 6. Public Participation:** Members of the public will be given the opportunity to speak, ask questions or raise matters of interest regarding items on this Agenda.
- 7. Reports**
  - a) To receive reports from Councillors attending events / meetings not otherwise on the Agenda.
  - b) To receive a report on any relevant matters from the Westmorland and Furness Councillor.
  - c) To receive any relevant information from Cumbria Police
- 8. Planning**
  - a) To note that the following planning applications were received from LDNPA and circulated to Members of the Council since the last meeting.
    - i) **7/2025/5166: The Barn, Barkbooth, Winster, LA23 3NZ** – Commencement of planning application 7/2021/5693: Barn conversion to 3-bed local occupancy. Window to be inserted SW elevation. No provision for consultation.
    - ii) **7/2025/5177:** Land off Woodside Road, Crosthwaite – Erection of agricultural storage building. No provision for consultation.
  - b) To note any planning applications received and circulated to Members of the Council after publishing the Agenda – To be advised if applicable.
  - c) To note responses submitted to LDNPA following consideration by the Parish Council. No responses have been submitted since the date of the last meeting.
  - d) To note decisions on the following planning applications since the last meeting:
    - i) **7/2024/5683: Broadoak Farm, Crosthwaite LA8 8JL** – change of use: agricultural to equestrian. ACON 13/03/2025.
  - e) To note any other Planning Matters:
    - i) To note additions to the Schedule of developments with queries on planning consents.
    - ii) 4, Oak Fold, Crosthwaite: To consider response from LDNPA Enforcement.
- 9. Highways and Footpaths**
  - a) Highways: To consider any highways matters not raised in the report from Westmorland & Furness Council.
  - b) Grass cutting and any other footpaths / track matters: To receive an update on maintenance costs on the Parish Council footpath.
- 10. Trees, Woods, Hedges & Grass:**
  - a) To receive an update on the application to the Community Tree and Hedgerow Planting Grant Scheme
- 11. Parish Land**
  - a) Letting of vacant Parish Land: To receive an update on the current position.
  - b) Parish Property: To receive an update on the review of Parish land.
  - c) To consider a Parish Council inspection of Parish land.
  - d) To receive an update on the installation of wi-fi in the Parish Room.

- e) To receive an update on grant funding for a generator for the Parish Room.
- f) To receive an update on a request for filing space in Parish Room from the Landowners of Crosthwaite.

**12. Neighbourhood Plan:** To receive an update on the current position including progress with the informal consultation.

**13. The Annual Parish Meeting:** To consider arrangements for the Annual Parish Meeting.

#### **14. Environmental Initiatives**

- a) To receive an update on the Annual Litter Pick.
- b) To note any other environmental initiatives.

#### **15. Finance:**

- a) To note there has been the following receipt other than investment income since the last meeting:  
Rent received: £ 30.00
- b) To note any receipts since publishing the Agenda.
- c) To note the Npower payment for February 2025: £ 47.73
- d) To approve the following payments made between meetings:
  - i) Lakes Landscapes – Putting up Noticeboard: £ 312.00
  - ii) Kirkwells Ltd – Neighbourhood Plan fees: £ 2,592.00
  - iii) Printing Plus – Neighbourhood Plan printing: £ 230.40
  - iv) M R Curry – Salary and Expenses March 2025: £ 462.11
  - v) M R Richardson – Salary and expenses January-March 2025 £ 533.10
  - vi) M R Richardson – Parish Room window cleaning £ 24.00
- e) To approve the following payments:
  - i) HMRC – PAYE on above salaries: £ 207.40
  - ii) Kirkwells Ltd – Neighbourhood Plan printing: £ 26.00
  - iii) Angela Dobson – Neighbourhood Plan postage (figure to be confirmed): £ 384.00
- f) To approve any payments due since publishing the agenda.
- g) To note the bank balance at 31 March 2025 and authorise the Chair to countersign the bank statement.

**16. Policies and Procedures:** To approve existing Policies and Procedures (last reviewed in June 2024. See the Minutes of the March meeting).

**17. Correspondence:** To note any other correspondence received and not included as part of an item on this Agenda and decide on any necessary action.

- a) Updates from CALC and other Agencies previously circulated on various regional initiatives, training opportunities etc. including Wednesday Updates, Funding opportunities etc.
- b) To consider any specific items of correspondence received (To be advised)
- c) To note any correspondence received since publishing the Agenda.

**18. To note any items 'For Information' – No decisions or action permitted**

**19. Councillor's issues to be Raised – No discussion to take place on these matters but will be placed on the next Agenda.**

**Date of the Next Meeting –** To confirm the date of the next meeting which will be the Annual Parish Council Meeting. Monday 05 May 2025 is a Bank Holiday – To consider deferring to 12 May.

Martin Curry, Clerk to the Council

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02 April 2025