

CROSTHWAITE AND LYTH PARISH COUNCIL

Councillors are hereby summoned, and members of the public are invited to attend an Ordinary Meeting of Crosthwaite and Lyth Parish Council to be held on **Monday 07 July 2025 at 7.30pm in the Parish Room, Crosthwaite** for the purposes detailed in the following Agenda:

AGENDA

1. **Apologies:** To note any apologies received and the reasons for absence.
2. **Minutes:** To authorise the Chair to sign the Minutes of the meeting held on 02 June 2025 as a true record.
3. **Declarations of Interest:** To receive Declarations of Interest by Members in respect of items on the Agenda (*Members are reminded that it is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting*).
4. **Requests for Dispensation:** The Clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a Member has a disclosable pecuniary interest.
5. **Chair's Announcements:** To receive any announcements from the Chair.
6. **Public Participation:** Members of the public will be given the opportunity to speak, ask questions or raise matters of interest regarding items on this Agenda.
7. **Reports**
 - a) To receive reports from Councillors attending events / meetings not otherwise on the Agenda.
 - b) To receive a report on any relevant matters from the Westmorland and Furness Councillor.
 - c) To receive any relevant information from Cumbria Police.
8. **Planning**
 - a) To note that the following planning applications were received from LDNPA and circulated to Members of the Council since the last meeting:
 - i) 7/2025/5264: **Plum Tree Cottage, Lyth, LA8 8DD** – Change of Use to a garden. Deadline for comment 30 June; extension requested to 08 July to enable consideration.
 - ii) 7/2025/5307: **Mireside Farm, LA8 8BT**: Replacement agricultural access on to A5074. Deadline for comment 01 July; extension requested to 08 July to enable consideration.
 - iii) 7/2025/5322: **Valley View, Johnscales, Lyth Valley LA8 8DG**: Change of use for siting of residential caravan for residential use. Deadline for comment: 09 July 2025.
 - b) To note any planning applications received and circulated to Members of the Council after publishing the Agenda – To be advised if applicable.
 - c) To note responses submitted to LDNPA following consideration by the Parish Council:
 - i) **Flodder Hall, Lyth LA8 8DG** – Erection of Slurry Tower. Following consideration on 02 June, No Objection was submitted on 16/06/2025.
 - d) To note decisions on the following planning applications since the last meeting:
7/2025/5195: **Long Green Cottage, Crosthwaite, LA8 8HX**: Alterations and extension to existing outbuilding to create an annex associated with main dwelling. ACON 26/06/2025
 - e) To note any other planning matters:
 - i) Enforcement Case E/2024/0236 at Starnthwaite: Update on representations to LDNPA.
 - ii) Circus vehicles – parking
 - iii) For sale notice on public land
9. **Highways and Footpaths**
 - a) Highways: To consider any highways matters not raised in the report from Westmorland & Furness Council.
 - b) Grass cutting and any other footpaths / track matters: To receive report from Chris Smith and any other relevant updates.
10. **Trees, Woods, Hedges & Grass:**
 - a) Trees and Woods
 - i) To review the situation regarding the grant from Community Tree and Hedgerow Planting Grant Scheme.
 - b) Hedges and Grass: To receive any updates on hedges and grass requirements

11. Parish Land

- a) To receive an update on matters relating to property management
- b) Maintenance of Parish Assets: To consider maintenance requirements for parish assets.
- c) To receive an update on the installation of wi-fi in the Parish Room.

12. Neighbourhood Plan: To receive an update on the current position.

13. Environmental Initiatives

- a) To note any current environmental initiatives.

14. Finance:

- a) Receipts: To note there have been no receipts other than investment income since the last meeting
- b) To note any receipts since publishing the agenda
- c) Npower: To note that the Npower payment for May 2025 is: £ 33.56
- d) Payments: To approve the following payments:
 - i. M R Curry – Salary and expenses June 2025: £ 343.97
 - ii. M R Richardson - Salary and expenses April - June 202: £ 543.36
 - iii. HMRC – PAYE and NIC on above salaries: £ 326.05
 - iv. Chis Smith – Lengthsman: £ 312.00
 - v. Groundwork UK - repayment of grant: £ 6,575.28
- e) To approve any payments due since publishing the agenda
- f) To receive and approve the Budget Comparison 2024/25
- g) To note the bank balance at 30 June 2025 and authorise the Chair to counter-sign the bank statement.

15. Policies and Procedures:

- a) To approve the following policies: Sexual Harassment, Bullying and Harassment, Chair's Job Description (having been previously circulated)
- b) To note Declarations of Interest required

16. Correspondence: To note any other correspondence received and not included as part of an item on this Agenda and decide on any necessary action.

- a) Updates from CALC and other Agencies previously circulated on various regional initiatives, training opportunities etc.
- b) To consider any specific items of correspondence received (To be advised)
- c) To note any correspondence received since publishing the Agenda.

17. To note any items 'For Information' – No decisions or action permitted

18. Councillor's issues to be Raised – No discussion to take place on these matters but will be placed on the next Agenda.

Date of the Next Meeting – To confirm the date of the next meeting of the Parish Council Meeting to be held on 01 September 2025.

Martin Curry, Clerk to the Council

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02 July 2025