

CROSTHWAITE AND LYTH PARISH COUNCIL

Councillors are hereby summoned, and members of the public are invited to attend an Ordinary Meeting of the Parish Council to be held on **Monday 15 April 2024 at 7.30pm in the Parish Room, Crosthwaite** for the purposes detailed in the following Agenda:

AGENDA

1. Apologies

To receive apologies with reasons for absence.

2. Minutes

To authorise the Chair to sign the Minutes of the meeting held on 04 March 2024 as a true record.

3. Declarations of Interest

To receive Declarations of Interest by Members in respect of items on the Agenda (*Members are reminded that it is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting*).

4. Requests for Dispensation

The Clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a Member has a disclosable pecuniary interest.

5. Chair's Announcements

To receive any announcements from the Chair.

6. Public Participation

Members of the public will be given the opportunity to speak, ask questions or raise matters of interest regarding items on this Agenda.

7. Reports

- a) To receive any relevant matters from the Westmorland and Furness Councillor.
- b) To receive any relevant information from Cumbria Police.

8. Planning

- a) To note that the following planning applications have been received from LDNPA and circulated to Members of the Council since the last meeting:
 - i) **7/2024/5054: St Mary's Green, Crosthwaite, LA8 8HU** – 2 Dwellings and footpath (Reserved Matters). Circulated to Councillors 11/03/24. Deadline for comment 08/04/24 extended to 17/04/2024.
 - ii) **7/2024/5168: Willow Beck, Crosthwaite, LA8 8HX** - Use of Annexe for self-catering holiday letting. Circulated to Councillors 04/04/2024. Deadline for comment 01/05/2024.
- b) To note any planning applications received and circulated to Members of the Council after publishing the Agenda – To be advised if applicable.
- c) To note responses submitted to LDNPA following consideration by the Parish Council:
 - i) **7/2023/5817: Land west of Oak Fold and north of Totter Bank**: Erection of three dwellings etc – Objection submitted 07/03/2024. Matter under consideration.
- d) To note decisions on the following planning applications since the last meeting:
 - i) **7/2023/5726 (& 5727 - listed building): Pool Bank House, Witherslack LA11 6SB** – Extension(s) including alterations to conservatory, replacement of greenhouse with office, garage. No Objection submitted. **Approved** with conditions 14/03/2024.
 - ii) **7/2024/5030: Gilpin Farm, Kendal, LA8 8EW** – Refurbishment and extensions etc to former farmhouse. No Objection submitted 06/02/2024. **Approved** with conditions 19/03/2024.
 - iii) **7/2024/5041: Redwood House, Crosthwaite, LA8 8HX** – Non-material amendment re cladding. Forwarded 07/02/24. No provision for consultation: for information only. **Approved** unconditionally.
 - iv) **7/2024/5037: Thornrigg, Lyth, LA8 8DF** – Single storey extension; replacement of timber garage/workshop with ancillary accommodation; internal and external alterations. No Objection submitted 20/03/2024. **Approved** with conditions 27/03/2024
 - v) **7/2024/5018: Espford Farm, Crosthwaite LA8 8BS** – Conversion of small modern farm shed / barn into a walkers bunk house. Objection submitted 12/03/2024. **Refused** 27/03/2024
- e) To note any other Planning Matters:
 - i. To note any developments with alleged breaches of planning relating to various structures.
 - ii. To consider a representation about shed(s) at Mireside Farm

9. Highways and Footpaths

- a) To consider any highways matters including:
 - i) Update on the general condition of highways
 - ii) Local speed restrictions and possible grants
- b) To consider any footpaths / track matters.

10. Trees, Woods, Hedges & Grass

- a) To consider updates with regards to the oak tree with ivy opposite Oak Fold
- b) Hedge cutting: To consider any requirements including the hedge at Oak Fold

11. Parish Land

- a) Letting of vacant Parish Land: Update on the advertisement for tenants of Parish land
- b) Other land related matters: Progress with Parish On-line and new Property Schedules
- c) Noticeboard at the Old Post Office

12. Neighbourhood Plan: To receive an update on the meeting with LDNPA on 12/03/24.

13. The Annual Parish Meeting: To receive an update on arrangements for the Annual Parish Meeting to be held in the Argles Memorial Hall on Monday 22 April 2024.

14. Parish Council Elections 02 May 2024: To receive an update on nominations for membership of the Parish Council

15. Environmental Initiatives

- a) Annual Parish Litter Pick: To receive an update on the event.
- b) CLEAN: To receive an update on the request for a swift box to be added to the Parish Room and any other relevant updates.

16. Local Infrastructure Issues: Water Supply – To receive an update on liaison with United Utilities.

17. Finance:

- a) Receipts: To note the following receipts (other than investment income) since the last meeting:
 - i) A Baron – Rent of Donkey Field & Scales Hill Quarry - £32.50
 - ii) HMRC – VAT refund - £257.37
- b) To note any receipts since publishing the Agenda
- c) To approve the following payments:
 - i) Npower – Parish Rooms electricity February 2024 - £72.52
 - ii) Npower – Parish Rooms electricity March 2024 - £66.65
 - iii) CALC – Annual subscription 2024/25 - £237.87
 - iv) M R Curry – Salary and expenses March 2024 - £418.27
 - v) M R Richardson – Salary and expenses 3 months to March 2024 - £489.45
 - vi) HMRC – PAYE March payments - £195.60
- d) To approve payments due since publishing the agenda
- e) To receive and note the receipts and payments report for the year ended 31 March 2024
- f) To note the bank balance at 31 March 2024 and authorise the Chair to counter-sign the bank statement

18. Correspondence

To note any other correspondence received and not included as an item on this Agenda and decide on any necessary action.

- a) Updates from CALC and other Agencies previously circulated on various regional initiatives, training opportunities etc. including Wednesday Updates, Funding opportunities etc
- b) To consider specific items of correspondence received as referred to Councillors for information
- c) To note any correspondence received since publishing the Agenda

19. To note any items 'For Information' – *No decisions or action permitted*

20. Councillors issues to be Raised – *No discussion to take place on these matters but will be placed on the next Agenda.*

Date of the Next Meeting – To confirm that due to the early May Bank Holiday, the next meeting will be the Annual Parish Council Meeting to be held on Monday 13 May 2024.

Martin Curry, Clerk to the Council

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10/04/2024

