

# CROSTHWAITE AND LYTH PARISH COUNCIL

Unconfirmed Minutes of the Parish Council meeting  
held on **Tuesday 28 June 2022** at 7.30 p.m. in the Parish Church

**Present** – Cllrs. Andrew Metcalfe (Chair), Mary Harkness, Matthew Dobson, Robert Sykes, Angela Dobson and Edward Sharp; County Cllr. Jim Bland; District Cllr. John Holmes; Westmorland and Furness Shadow Authority Cllr. Steve Bavin; the Clerk and one member of the public

## **94/22 Apologies**

None

## **95/22 Minutes**

Resolved that the minutes of the meeting held on 3 May 2022 be confirmed as a true record and be signed by the Chair

## **96/22 Appointment of Councillor to fill Casual Vacancy**

It was unanimously **agreed** to appoint Heather Young as a councillor to fill the casual vacancy

## **97/22 Declarations of Interest**

Cllr. Metcalfe declared an interest with regard to one of the quotes received in item 106/22

## **98/22 Requests for Dispensation**

None

## **99/22 Chair's Announcements**

None

## **100/22 Public Participation**

District Cllr. Holmes stated that he had been asked to raise two emails which had been sent to the Clerk – one the previous evening and the other that morning – regarding the perceived lack of progress on the Neighbourhood Plan and asking questions as to such progress. The Clerk confirmed that he had received the emails and replied to each confirming that they would be read out, which he then did. The Clerk explained that he had been diagnosed with a serious illness, which had caused some delay in replying to emails, and that he would be standing down as Clerk with effect from 31 August 2022. He stated that some of the necessary information wasn't yet in the Council's hands and the member of the public present made some disparaging remarks in response to which the Clerk requested that respect and civility be shown

## **101/22 Reports**

- District Cllr. Holmes reported as follows:
  - SLDC is actively working with the appointed Westmorland and Furness Shadow Authority cabinet members towards the vesting date of the new Council taking over on 1 April 2023
  - The reorganisation has prompted Windermere & Bowness Town Council to try to take over the ownership of Windermere Lake "bed" from SLDC. The surpluses generated from such ownership are currently used as general income towards the Council Tax but the Town Council believe that those surpluses should be available for their use rather than the new Authority
  - Otherwise SLDC is continuing to progress its present services and projects
  - The next meeting of the A590 joint working party is scheduled to be during August
  - New legislation is now in place for the formation of Water Level Drainage Boards and it is therefore anticipated that the current deadline to shut down the Lyth Valley pumps in early 2023 will be extended to allow due process
  - He is awaiting a response from Electricity North West re the suggestion that the community fund a wiring system in the Village Hall terminating in an external connector to which ENW can connect a generator in the event of a serious power cut – thus forming a refuge centre for the community
- County Cllr. Bland reported as follows:
  - i. The Water Management meeting will be held soon so that new members can be brought up to date
  - ii. Work is due to start in July on the Moss Lane Bridge on the Toll Road. He considered that the joint letter from the three Parish Councils had been of considerable assistance in moving this matter forward
- Shadow Authority Cllr. Bavin reported that the Shadow Authority had held its first council meeting, adopted its constitution and appointed a leader. Terms of Reference had also been agreed together with an implementation plan and a chief executive was being appointed
- Police: There was no report

## **102/22 Planning**

- i. It was noted that the following planning applications had been submitted to LDNPA and circulated to members of the Council since the last meeting:
  - T/2022/0085 Wood Yeat, Crosthwaite**  
Work on several ash trees
  - 7/2022/5300 Town End, Crosthwaite**  
Construction of lake to improve biodiversity within boggy area of existing farmland
  - 7/2022/5364 Hollybank, Crosthwaite**  
Dormer windows, replacement roof including steepening roof pitch, and internal alterations

### **7/2022/5371 Barn Howe, Howe Lane, Lyth**

New house in garden

### **7/2022/5261 Greenbank & Greenbank Cottage, Crosthwaite**

Alterations and erection of two storey extension and single storey extension

The Council had **no objections** to these applications. One Cllr. didn't vote re Barn Howe and the Council wished to see a local occupancy condition on that proposed new house

- ii. It was noted that the following planning applications had been notified as approved by LDNPA since the last meeting:

#### **7/2022/5120 Greenacre Barn House, Lyth**

Proposed alterations to the existing first floor projecting bay window

#### **7/2021/6051 Copper Beeches, Foulshaw Garage, Levens**

Erection of replacement steel framed steel clad workshop building, new biodisc, office/welfare buildings

### **103/22 Highways and Footpaths**

- a) No Highways matters were discussed other than Moss Lane Bridge – see 101/22  
b) It was agreed that the Clappers Bridge access and the Jubilee Wood paths didn't need any work at present but that the management proposal from Rivers Trust be chased up and that the possibility of extending the Walkway to Nurses Lane be discussed at the next meeting with the councillors walking the route before then

### **104/22 Trees, Woods, Hedges and Grass**

- i. See 103/22b re Jubilee Wood  
ii. Thanks were expressed for the grass cutting work done by Chris Smith on the Green

### **105/22 Neighbourhood Plan**

A meeting with an independent consultant and a development session with ACT had been arranged by the Chair and Vice-Chair for attendance by the councillors

### **106/22 Parish Room Access and Future Use**

It was unanimously **agreed** to accept the lower quote of £1,200 plus VAT from J Metcalfe for disabled ramp access. The Chair took no part in that acceptance. It was also unanimously **agreed** that the Parish Room should be used for meetings in future. and that they should be held on Monday nights. The Clerk was asked to write to the Church thanking them for its use

### **107/22 Speed Restrictions and Speed Indication Devices (SIDs)**

There had been no further progress on these matters. County Cllr. Bland said that he would pursue his enquiries regarding speed restrictions and the Council wished to move forward with 2 SIDs

### **108/22 Emergency Planning Group**

Cllr. A Dobson reported that a project plan had been prepared, together with a draft of an advert to put in the August Parish magazine. Volunteers were coming forward and the Hall trustees were to be contacted for permission to use the Hall as a Hub

### **109/22 Parish Noticeboards**

It was agreed to replace the noticeboard at Bowland Bridge with one fixed to a wall at a cost of £262 + VAT

### **110/22 Finance**

- i. It was noted that the following receipts had been recorded since the last meeting:
- |   |         |
|---|---------|
| Electricity North West – Storm compensation | £560.00 |
|---|---------|
- ii. The following payments between meetings were approved:
- |   |           |
|---|-----------|
| Npower – Parish Room electricity for March 2022 | £33.94    |
| Zurich Municipal – Annual insurance             | £499.51   |
| Groundworks UK – Return of grant                | £8,935.00 |
| Martin Curry – Deputy clerk's charges           | £139.87   |
| Npower - Parish Room electricity for April 2022 | £27.37    |
- iii. The following payments were approved:
- |   |           |
|---|-----------|
| PCC of St Mary's Church – Hire and associated costs of meeting  | £15.00    |
| Npower – Parish Room electricity for May 2022                   | £27.76    |
| M J Knipe – Grass cutting                                       | £190.00   |
| Malcolm Richardson – Salary and expenses 1 January 2022 to date | £2,923.20 |
- iv. The Asset Register at 31 March 2022 was received and approved  
v. The Receipts and Payments Account for the year ended 31 March 2022 was received and approved  
vi. The annual internal audit report for the year ended 31 March 2022 was received and approved  
vii. The Certificate of Exemption from a limited assurance review was completed and signed  
viii. The Annual Governance Statement 2021/22 (Section 1 of the Annual Return) was approved and signed  
ix. The Accounting Statements 2021/22 (Section 2 of the Annual Return) were approved and signed  
x. The dates for the exercise of public rights were confirmed as 30 June to 10 August 2022  
xi. It was noted that the first amendments to the bank mandate had now been actioned by Barclays Bank and that the councillors not currently on the mandate were now to be added  
xii. It was **resolved** that it be noted that the closing bank balances at 31 May 2022 were £34,543.40, which had been reconciled with the bank account, and that the bank statement be signed by the Chair

### **111/22 Correspondence**

The following items of correspondence were noted:

- i) Further items concerning local government reorganisation  
ii) CALC – Election of parish member to the LDNPA Central & South East Distinctive Area (emailed to Cllrs.1/6/22)  
iii) CALC – Papers for South Lakes & Barrow District Association AGM on 30/6/22 (emailed to Cllrs.23/6/22)

- iv) CALC – The Queen’s Award for Voluntary Service – nominations requested by 15/9/22 (emailed to Cllrs.23/6/22)
- v) CALC – LDNPA is looking for hidden gems to celebrate local heritage (emailed to Cllrs.23/6/22)
- vi) CALC – CCC cost of living support booklet and funding (emailed to Cllrs.23/6/22)
- vii) CALC – Ensuring the need for Common Land consent is not ignored (emailed to Cllrs.23/6/22)
- viii) CALC – Training programme update (emailed to Cllrs.23/6/22)
- ix) Tim Farron MP – Levelling Up bill notification (emailed to Cllrs.23/6/22)
- x) CALC – Covid-19 vaccinations update (emailed to Cllrs.23/6/22)
- xi) CALC – Newsletter re civility and respect project (emailed to Cllrs.23/6/22)
- xii) CALC – DEFRA 25-year environment plan newsletter (emailed to Cllrs.23/6/22)
- xiii) CALC - Host a “Places to Talk” session to talk about living through the Covid-19 pandemic (emailed to Cllrs.23/6/22)
- xiv) CALC – Neighbourliness – how to get involved (emailed to Cllrs.24/6/22)

**112/22 To note any Items ‘for Information’**

None

**113/22 Councillors’ Issues to be Raised**

None

**114/22 Private Session**

The payment due to Malcolm Richardson was discussed and the payment agreed as per 110/22iii. It was agreed that Martin Curry be approached to take over as Clerk from 1 September 2022

**115/22 Date of next meeting**

It was confirmed that the next meeting will be held on Monday 5 September 2022 at 7.30 p.m. in the Parish Room

The meeting closed at 9.20 pm