

CROSTHWAITE AND LYTH PARISH COUNCIL

Minutes of an Ordinary Meeting of the Parish Council

held on Monday 07 October 2024 at 7.30 p.m. in the Parish Room, Crosthwaite

Present: Cllrs A. Dobson, D. Atkinson, H. Cartmell, J. Perry

In Attendance: Cllr. S. Bavin (Westmorland & Furness Co.), Martin Curry (Clerk) and one member of the public.

84/24 Apologies: Apologies had been received from Cllrs. Harnby, Sharp and Young. Also from M. Richardson (RFO). The Chair welcomed Cllr. Elizabeth Cartmell to the meeting as a newly co-opted Member of the Council.

85/24 Minutes of the meeting held on the 02 September 2024: Having been circulated in advance of the meeting, it was **Resolved** that the Minutes of the meeting held on 02 September be signed by the Chair as a correct record.

86/24 Declarations of Interest: No Declarations of Interest had been received.

87/24 Requests for Dispensation: No Requests for Dispensation had been submitted.

88/24 Chair's Announcements: The Chair highlighted the following:

- a) A drop-in session on the Local Nature Recovery Strategy to be held in Kendal on 08 October
- b) The CALC AGM to be held in Newbiggin on the 12 October which she will attend.

89/24 Public Participation: No issues were raised from the floor.

90/24 Reports:

- a) **Meetings Attended by Councillors:** Cllr Perry reported that he had accompanied ex-Councillor Matthew Dobson who had been nominated to represent the Parish at the 50th Anniversary celebration of the formation of the County of Cumbria held at Carlisle Cathedral on 04 October. Cllr. Perry was pleased to report that the event went well, and that Matthew had enjoyed the occasion. Council thanked Cllr. Perry for supporting Matthew.
- b) **Westmorland & Furness Council (W&FC):** Cllr. Bavin reported as follows:
 - i) **Bridge Closures:** Investigative work on the condition of the bridges and potential alternative access solutions are progressing. There will be an online briefing session for Parish Councils on 22 October and a public drop-in session to be held in Brigsteer Village Hall from 3.30 to 7.30p.m. on 23 October.
 - ii) **On other matters, Cllr. Bavin confirmed as follows:**
 - a. **Culvert at Starnthwaite:** As anticipated, the period of road closure is likely be less than notified. Cllr. Bavin confirmed that the adjacent landowner is involved in the work.
 - b. **Following recent damage to the A5074,** Cllr Bavin will press for signage updates including an advisory speed limit. Spilt concrete on the carriageway has been reported on HIAMs (Ref: E/217335) and will be dealt with within the road surfacing programme. A roadside tree at the Smithy has been removed.
 - c. **The A590 Working Group** is seeking a date from Highways England for a further meeting to review the current position. Tim Farron (MP) is engaging with the Ministry of Transport to lobby for support for improvements. Reference was made to a road sign in the central reservation which is obscuring the view at the Gilpin Bridge junction. Representation will be made to HE to have this raised (or lowered) or relocated.
 - d. Cllr. Bavin's offer of £500 towards a new noticeboard still stands and he has requested a brief note of application outlining the proposal. This is subject to a later Agenda item.
 - e. Investigations into the provision of a generator for the Parish Room for use in emergencies are ongoing.
 - f. Cllr. Bavin noted an observation from Cllr. Cartmell regarding the extent of the length of Totter Bank which might need referring back to Google Maps. It was noted that there was a later item on the Agenda concerning road names.
- c) **Police:** The Clerk reported that there was nothing in recent Police Focus Newsletters of direct relevance.

91/24 Planning

- a) Councillors noted the following planning applications received from LDNPA and circulated to Members since the last meeting:
 - i) **7/2023/5683: The Lodge, Witherslack** – Conversion of agricultural buildings to provide 4 homes for local occupancy. **No objection submitted December 2023.** The current application is for an amendment to improve the visibility splays at the junction with the public highway.
- b) Councillors noted that no further applications had been received after publication of the Agenda

- c) To note the following responses submitted to LDNPA following consideration by the Parish Council:
 - i) **7/2024/5444: 6, Oak Fold, Crosthwaite LA8 8EZ** – Erection of 2-storey extension to the side of the building. **No Objection submitted 26/09/2024.**
 - ii) **7/2024/5077: Greenacre Cottage, Howe Lane, Lyth, Kendal LA8 8DF** – Extension of existing ‘lean-to to form larger utility room, WC etc. **No Objection submitted 13/09/2024**
- d) To note decisions on the following planning applications since the last meeting:
 - i) **7/2024/5342: Tarnside Farmhouse, Crosthwaite, Kendal LA8 8BU** – Retrospective application for ancillary garage and storage. **ACON 11/09/2024.**
- e) To note any other Planning Matters:
 - i) Schedule of Developments: The Clerk has reviewed the Schedule and requested updates from Enforcement where appropriate.
 - ii) 4, Oak Fold, Crosthwaite: As requested, the Clerk has referred concerns to LDNPA.
 - iii) Planning Criteria: Cllrs. noted the information on material planning considerations recently circulated by the Clerk and agreed to wait for Cllr. Harnby to initiate further discussion on this matter if required.

92/24 Highways and Footpaths

- a) **To consider any highways matters not raised in the report from Cllr. Bavin:** It was noted that work on the U5588 Crosthwaite, from its junction with the A5074 had been completed. Otherwise, no other highways issues were raised or reported.
- b) **Highways Engagement:** Cllrs. noted the Highways Drop-in session to be held in Kendal on 08 October where Highways Officers would be available to discuss evolving plans for engagement with Parish Councils and answer questions.
- c) **Naming of Local Roads:** Cllr. Perry pointed out that several local roads were not officially named and referred to that known as Moss Side Lane in particular which was a busy route. Cllr Perry will send a note to Cllr. Bavin to assist the latter to investigate. The naming of Totter Bank was also noted.
- d) **Footpaths / Tracks Matters:** LDNPA had written to confirm work on several local paths and Cllr. Perry reported that outstanding footpaths matters had been attended to. He and Cllr. Atkinson continue to consider path improvements at Jubilee Wood and will report back to the next meeting.

93/24 Trees, Woods, Hedges and Grass: The following matters were noted:

- a) **Hedge Cutting:** As far as the Council is aware, hedge cutting is in hand.
- b) **Oak Fold Hedge:** The Clerk confirmed that he had sent a photograph to Castles and Coasts with a request that the out-growing hedge be attended to. His request had been acknowledged though there was, as yet, no indication of when the work will be done.
- c) **Oak Tree opposite Oak Fold:** The landowner has been in touch to say that work on the tree is likely to take place in the near future. Cllr. Cartmell observed that he might need to secure consent from the appropriate agency – though that is a matter for him as landowner.

94/24 Parish Land

- a) **Letting of Vacant Parish Land:** The new tenant of Mearsons (Far Fell) has been invoiced for the rent. Arrangements for invoicing the tenant of Cowmire Hall Quarry are in hand. A new advert for a tenant for Hubbersty Head has been sent for inclusion in the next edition of Two Vally News.
- b) **Parish Property:** The Clerk reported on continued progress with the addition of parish land to Parish Online.
- c) **Noticeboard at the Old Post Office:** Councillors reviewed options after the receipt of quotes. In response to a question from the floor about the number of boards required it was confirmed that the one at the Argles Memorial Hall was a shared facility with the WI with no scope to hold additional information, whilst the one at the Recreation Field has rotted out and was not in any event a PC board and that therefore the replacement of the one at the Old Post Office was important for local communication. Following discussion and it was **Resolved** to go with the board offered by Noticeboards Direct in green with a header board carrying the name of the Parish Council. It was suggested that one side might remain unlocked for community use. The agreed costs are £1,850 + VAT for the board and local installation at a cost of £150. The VAT would be recoverable, and Cllr Bavin has offered a Member Grant of £500 subject to an application.

95/24 Neighbourhood Plan: The Clerk reported that an application for grant funding to Locality had been submitted, and he was in discussion with them over several queries they had raised. An informal working group meeting to finalise the review of draft Version 5 of the Plan had been held on Wednesday 25 September and the Clerk is writing up the proposed revisions for submission to Louise Kirkup.

96/24 Environmental Initiatives:

- a) **Community Orchard:** The Clerk reported that he has written to the Coronation Community Orchard Fund to confirm that grant funding remains available. He has commenced an application but will require local

input on the location and extent of the site and the number and species mix proposed. Cllr. Cartmell offered assistance on this, and it was suggested that a site meeting would be useful once confirmation of funding is received.

- b) **Waste Collection Queries:** The Clerk reported that W&FC has promoted an email hotline via which concerns or queries about waste collection can be submitted. This is not a public facility, but Councillors were encouraged to highlight any issues that are brought to their attention for submission.
- c) **Cumbria Local Nature Recovery Strategy (LNRC):** The increasing emphasis and importance on promoting biodiversity and nature recovery was noted. A drop-in session on the LNRS is to be held in Kendal on 08 October.
- d) **CLEAN:** The Clerk has sent on details of local environmental initiatives including an update on the LNRS as appropriate, otherwise there were no new CLEAN initiatives to note or report.

97/24 Finance: On behalf of the RFO the Clerk reported as follows:

a) **Receipts:** Councillors noted the following receipts (other than investment income) since the last meeting:

- i) Rents Received: £ 10.00
- ii) Refund plus interest from Barclays Bank: £ 114.11

b) **Receipts since publishing the Agenda:** None received.

c) **Payments:** Councillors noted and **Approved** the following payments:

- i) The Npower payment for August 2024 was: £ 27.47
- ii) M R Curry – salary and expenses September 2024: £ 427.17
- iii) M R Richardson – salary and expenses for three months to 30th September 2024: £ 507.45
- iv) HMRC – PAYE on above salaries: £ 200.00

d) Councillors noted that no payments had fallen due since publishing the agenda.

e) Councillors noted the bank balance at 30 September 2024 which stood at £24,327.61p and **Authorised** the Chair to counter-sign the bank statement.

f) To receive and adopt Revised Financial Regulations: On behalf of the RFO, the Clerk reported that revised Model Financial Regulations had been issued by National Association of Local Councils (NALC). The RFO has checked the content and is able to recommend that the Parish Council adopts the revised document. Cllr. Atkinson proposed adoption, Cllr Perry seconded the proposal and adoption was agreed unanimously. The Financial Regulations were duly **Adopted**.

98/24 Correspondence:

- a) **Updates from CALC and other Agencies:** Councillors noted that these had been circulated as appropriate.
- b) **Specific items of correspondence:** No specific items of correspondence other than those raised in the course of the meeting, were reported.
- c) **Correspondence received since publishing the Agenda:** No additional correspondence had been received since publishing the Agenda.

99/24 Items 'for Information' No items 'for information' were raised.

100/24 Councillors' Issues to be Raised: Other than matters arising from the meeting, no new items for inclusion on a future Agenda were raised.

Next meeting date: The next meeting of the Parish Council will be held on Monday 04 November 2024

The meeting finished at 8.44 p.m.

Signed as a correct record:

Date: